

Georgia Reptile Expo October 25th & 26th 2008 Vendor Agreement

Organization or Business Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Phone Number: _____ Best Time To Contact You: _____ Email Address: _____

Vendor Badges (please print clearly): 1. _____ 2. _____ 3. _____ 4. _____

Describe In Detail, What Will You Be Selling:

(Please remember it is the vendor's responsibility to comply with all state and federal laws pertaining to the sale of reptiles and amphibians in Georgia along with the collection of state sales taxes)

Exhibit Space Reservation

Please note that vendor spaces will be assigned on a first come first serve basis. Upon receipt of payment the GHS will assign you a vendor space and place your name on its list of confirmed vendors on the expo website. End-caps will be assigned to vendors, on a first-come basis, who purchase the required four tables making up each end-cap. **After 09/30/2008 the table prices go up to \$125 for 1st table then \$100 for each additional**

_____	First Table (includes two chairs and two badges)	\$100	\$100
_____	Electricity Charge – to be paid the day of the show	\$25	\$ _____
_____	Additional Tables Spaces	\$100	\$ _____
_____	Additional Badges	\$10	\$ _____
_____	Out of state Veterinary Health Certificate	\$0	\$0
_____	Program Ad Space- See information page for rates	\$ _____	\$ _____
_____	T-Shirt Ad Space	\$50	\$ _____
Grand Total:			\$ _____

Printed Name: _____ Applicant's Signature: _____ Date: _____

In an effort to make registration as easy as possible, we are able to accept payment in the form of checks, money orders, and Paypal. We do require an added on 3% surcharge to use our Paypal service to offset fee's charged to the GHS. Please email this form to us and we will send you a Paypal invoice

For Questions More Information Or To Mail Payment, Please Contact:

Stephanie Patterson
GHS Event Director
P.O. Box 103
Buford, GA 30515-0103
ghs_expo@bellsouth.net

Vendor Information & Rules

Indemnification and Hold Harmless The Vendor and The Georgia Herpetological Society, Georgia Reptile Expo, its staff and volunteers agree to indemnify and hold harmless each other from and against all claims, actions, causes of actions, or liabilities, including reasonable attorney fees, arising out of or resulting from any act undertaken or committed by either party pursuant to the performance of its obligations under this agreement, except for those actions or liabilities which are due to the misconduct or negligence of either party.

1. Vendor spaces are 8 foot x 8 foot areas.
2. All tables must be covered with a table covering. Table covers will be available for \$5.00 each.
3. Each vendor space will include one table and two chairs.
4. Each vendor registration includes two vendor badges. Additional badges may be purchased for \$10 each.
5. Each Vendor registration includes two lunches per day. Additional lunches may be purchased at the show concession stand.
6. Vendors are responsible for following all state and federal laws pertaining to the sale of reptiles and amphibians.
7. Vendors are responsible for abiding by the Georgia State Sales Tax code.
8. All vendors selling live animals must have a Georgia Department of Agriculture Pet Dealers License. **(Out of state permits will be available Saturday morning of the show for a \$50 fee)**
9. All out of state vendors must have a Georgia Veterinary Inspection Form completed and signed before the start of the show. The GHS will be providing this service to you at no cost. The show veterinarian will come by and complete this inspection between 8:30 am and 9:30am Saturday morning.
10. **All animal sales must take place within the expo hall. There will be no sales of animals by the public nor vendors of the show in the parking lot. Vendors who violate this rule will be subject to show expulsion.**
11. Program ads may be purchased. The ads will be placed in the program handed out to visitors to the show. Rates are as follows:

\$250.00	Full Page B&W Ad
\$100.00	Half Page B&W Ad
\$50.00	Quarter Page B&W Ad
12. All animals for sale must be displayed in a safe and secure fashion and be labeled.
13. Handling of any animal on exhibit is up to the discretion of the vendor. If animals are handled by the public, the vendor must maintain adequate supervision.
14. Any animals that perish at the show must be removed from the premises before the show opens each day. **Do not discard any specimens in the provided garbage cans. Take them to an outside dumpster. Please do not display sick, emaciated, or parasitized animals as you will be asked to remove them from the premises.**
15. All vendors must remain up for the duration of the show both Saturday and Sunday.
16. Upon the end of the show Saturday, the Expo Director will be the last person to leave. The hall will be locked off to all until the morning and the show director will be the first to enter the hall. Security will be provided 24 hours until the show is over on Sunday.
17. The Georgia Reptile Expo reserves the right to request the removal and or exclusion of any animal or exhibit it deems necessary for the enjoyment and safety of its attendees.
18. Failure to follow any of the above rules will result in expulsion from the expo and exclusion from future Georgia Herpetological Society events.